

**UNITED TOWNSHIP HIGH SCHOOL DISTRICT 30
BOARD OF EDUCATION**

June 8, 2015

1. Call to Order / Roll Call

Vice President Janice Allison called the regular meeting of the United Township High School District 30 Board of Education to order at 6:00 p.m. in the Administrative Center board room, East Moline, Illinois.

Board members present: Janice Allison, Dr. Harry Arvanis, Sue Ickes, Larry Morgensen, Don Sproul and Wendy Verschoore

Board members absent: Dr. Harry Arvanis (arrived at 6:17 p.m.) and Susan Koska

Administrators present: Dr. Jay Morrow, Dr. Terri VandeWiele and Tracy DeClerck

Other administrators present: Carl Johnson and Larry Shimmin

Recording secretary: Judith Gilbert

2. Consent Calendar

2.1 Approval of Minutes

- a. May 11, 2015 regular session
- b. May 11, 2015 executive session

2.2 Approval of Bills

2.3 Approval of Treasurer's Report

- a. District Financial Report
- b. ACC Activity Account Report
- c. HS Activity Account Report
- d. HS Activity Account Report – Money Market
- e. Booster Club Financials

2.4 Approve Destruction of Past Closed Session Audio Recordings from January 2013 through December 2013

2.5 Adopt 2014-2015 Final School Calendar

2.6 Gratefully Accept the Donation of a Field Striping Machine from Sherwin-Williams Valued at \$115.00

MOTION by Don Sproul and second by Larry Morgensen to accept the Consent Calendar as presented. A roll call vote was called with all members present voting aye. No nay votes were cast and the motion was carried.

3. Hearing of Visitors

None

4. Student/Staff/Community Program Recognition

Principal Carl Johnson introduced Evan Holschbach, head boys track coach, who presented students Kyle Riege, junior, and Jean-Luc Soglohun, sophomore, who qualified for state. State qualifier senior Ryan Merideth was not in attendance, but represented by his father. Coach Holschbach also introduced Chris Wallaert, distance coach. In the history of UT performances, Mr. Merideth's triple jump at sectionals performance was the 4th best; Mr. Riege's mile at sectionals was the sixth best; and Mr. Soglohun's triple jump at state was the sixth best. The three athletes produced three wins, three 2nd place finishes, a fifth place and a sixth place at the conference meet and winning the overall meet by 60 points. Twenty-three UT athletes had lifetime best performances at the conference meet. The Board congratulated the students and coaches on their achievements.

5. **Communications**

Dr. Morrow:

- introduced Shannon Miller, Director of Curriculum and Instruction, who will be taking over for Dr. VandeWiele.
- reported that IHSA recognized four of UT's spring athletic teams with academic achievement awards: girls bowling, girls basketball, boys basketball and boys swimming and diving.
- stated Principal Johnson received a thank you letter from the Navy for UT's participation in Navy week.
- acknowledged receipt of three thank you notes from retirees Anita Fagerlind, Cheryl Brooks and Sue Newton.

6. **Old Business**

None

7. **Administrative Report (Dr. VandeWiele / Carl Johnson)**

Dr. VandeWiele:

- a. reported on the Student Growth assessments and previewed for the Board how Performance Matters calculates the Student Learning Objective (SLO), analyzes how many students for each teacher met the SLO, and compiles all of the data for overall ratings.

Note: Dr. Harry Arvanis arrived at 6:17 p.m.

- b. requested approval of Art 1, CP English 1, CP Physics, Computer Tech A and Exploring Foods curriculum projects and payments to teachers for the work completed. There is a six-year cycle for updating all curriculums, completing approximately 20-24 curriculum projects per year.
- c. reported that summer school is being offered through two online PLATO sessions. The Math Acceleration program is also being offered this summer to five students (elective credit).

Dr. Morrow told the Board this is Dr. VandeWiele's last meeting and that she has been a part of every major initiative in the district including No Child Left Behind and UTEC. Dr.

Morrow and the Board thanked Dr. VandeWiele for all of her work at UT. Dr. VandeWiele thanked the Board and Dr. Morrow for all of their support through the years.

8. Comptroller's Report (Tracy DeClerck)

Tracy DeClerck:

- a. requested the Board approve Resolution #619, an annual resolution designating the carry forward of interest earnings on bond issuances from previous years and the current fiscal year and the interest be available for transfer to another fund if necessary.
- b. requested the Board approve Resolution #620, an annual resolution establishing prevailing wage rates for Rock Island and Henry Counties for any district public works projects.
- c. reviewed the district's Risk Management Plan. State law permits the cost of risk management expenses to be paid for from tort funds. The plan was developed with the district's attorneys and is reviewed annually. Ms. DeClerck also reviewed the breakdown of expenditures from the Tort Fund. The optional Student Accident insurance for student athletes was discussed and the consensus of Board members was to continue paying for this insurance.
- d. requested approval of the FY 16 ACC and QCC TEC tentative budgets. At the August Board meeting, a public hearing will be held and final budgets will be presented for approval. ACC projected revenues are \$1,533,177 with projected expenditures of 1,774,523 resulting in an estimated deficit of (\$241,523) which will be covered by FY 15 reserves. QCC TEC projected revenues are \$1,274,436 and projected expenditures of \$1,284,322 with a projected deficit of (\$9,886). The QCC TEC budget includes the state CTE grant and the federal Perkins grants. Mr. Shimmin noted the ACC budget reflects the sale of a building trade house and the start of another building trade house.
- e. requested permission to do an additional accounts payable check run in June in order to pay all bills before the fiscal year concludes June 30.
- f. requested approval of Resolution #621, an intergovernmental agreement with Peoria County Cooperative Purchasing program. Last year was the first year the district entered into this IGA. The fee is \$350.
- g. requested permission to seek bids for dairy, bread and pizza for the FY 16 school year.
- h. recommended the Board award the bid for the tennis court resurfacing repair project to American Sealcoating, Inc., Michigan City, IN, in the amount of \$35,400.00. It will be paid for out of the Capital Projects Fund. Work will begin as soon as possible and be completed by July 27, 2015.

9. Superintendent's Report (Dr. Jay Morrow)

Dr. Morrow:

- a. reviewed recent legislative news.
- b. presented the final vote count for the School Facilities Sales Tax referendum broken out by precinct.
- c. reported the annual IASB/IASA/IASBO joint conference in Chicago is November 20-22 with the registration/housing process to begin Monday, June 15. All school board members indicated they planned to attend.

10. Committee Reports

Sue Ickes reported School Health Link has a replacement for retiring director Sally O'Donnell.

Janice Allison reported the Boosters Club has a meeting on June 10 and that Project Graduation was a success.

ACTION ITEMS

Blanket Motion

11. **Approve Curriculum Projects for a Total Amount of \$4000 as Presented**
12. **Adopt Resolution #619 Designating Interest Earnings for FY 2014-2015 as Presented**
13. **Adopt Resolution #620 Prevailing Wages for Rock Island and Henry Counties as Presented**
14. **Adopt FY 16 ACC and QCC TEC Tentative Budgets as Presented**
15. **Approve Issuance of Additional June Accounts Payable Check Run as Requested**
16. **Adopt Resolution #621 Intergovernmental Agreement with Peoria County Cooperative Purchasing Program for the 2015-2016 School Year as Recommended**
17. **Approve Seeking Bids for Dairy, Bread and Pizza for FY 16 as Presented**
18. **Award Bid for Tennis Court Surfacing Repair Project to American Sealcoating, Inc., Michigan City IN, in the amount of \$35,400.00 as Recommended**

MOTION by Harry Arvanis and second by Don Sproul to adopt agenda items 11 through 18 under the blanket motion as presented. A roll call vote was called with all members present voting aye. No nay votes were cast and the motion was carried.

19. Executive Session

5 ILCS 120/2(c)(1) Personnel to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employee(s) of the district
5 ILCS 120/2(c)(2) Collective Bargaining
5ILCS 120/2 (c)(21) Semi-annual review of past closed session minutes

MOTION by Larry Morgensen and second by Sue Ickes to go into executive session for the topics presented. A roll call vote was called with all members present voting aye. No nay votes were cast and the motion was carried.

Note: The Board took a break prior to convening executive session (7:20 – 7:29 p.m.)

20. Return to Open Session

MOTION by Wendy Verschoore and second by Sue Ickes to return to open session. A voice vote was called with all members present voting aye. No nay votes were cast and the motion was carried. (Time: 7:51 p.m.)

21. Personnel Recommendations

The following classified personnel recommendations were presented for approval:

- a. Approve 2015-2016 salaries for the following confidential employees:

Kelly Arduser	Payroll/Benefits Specialist
Tim Arnett	Information Technology Specialist
Jenni Davis	Secretary to Comptroller
Judith Gilbert	Administrative Assistant to the Superintendent
Lisa Kapple	Personnel Secretary
Martha Morales-Rico	Purchasing/Accounts Payable
- b. Approve 2015-2016 salary for the following administrator:

Tracy DeClerck	Comptroller
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- c. Approve 2015-2016 salaries for the following classified supervisors:

Mike Snyder	Building & Grounds Supervisor
Cherie Werner	Transportation Supervisor
- d. Employ Scott Ringberg (replace William Marshall) as Food Service Supervisor effective July 1, 2015 for \$42,000.00.
- e. Employ Steve Hughes (replace Dan Fender) as equipment manager effective July 1, 2015 for \$3,013.00.
- f. Accept resignation from Bob Pearson as a bus driver effective June 4, 2015.
- g. Accept resignation from Cindy Moreno as bus monitor effective June 3, 2015.
- h. Accept resignation from Deb Hancock as part-time payroll clerk effective June 30, 2015.
- i. Accept resignation from Dennis Uzelac as seasonal grounds worker effective June 12, 2015.
- j. Accept resignation from David Robinson as Special Educational Paraprofessional effective immediately.

AND

The following certified personnel recommendations were presented for approval:

- a. Approve the following Behind-the-Wheel instructors at \$24.92 per hour effective August 1, 2015:

Brad Burklund	Adam Dolk	Scott Hunter
Ernie Jack	Brian Mohr	Mike Patterson
- b. Employ the following 2015 summer school teachers for the amount indicated:

Kim Lawson	Special Resources (1 session) June 8, 2015 – July 20, 2015	\$1,500 (\$50 per day)
Andrea Napier	PLATO (2 sessions) June 8, 2015 – July 20, 2015	\$3,000 (\$100 per day)
George Percak- Dennett	Special Resources (1 session) June 8, 2015 – July 2015	\$3,000 (\$100 per day)
- c. Approve resignation from Steve Yount as head varsity baseball coach effective June 1, 2015.
- d. Approve resignation from Justin Shiltz as head varsity girls' basketball coach effective May 19, 2015.
- e. Employ Tyson Blaser (replace Kai Killam) as UTEC teacher for \$34,119.00 and head varsity baseball coach for \$5,122.00 effective August 3, 2015.
- f. Approve 2015-2016 salaries for the following administrators:

Angie Ashcraft	Special Services Director
Mark Pustelnik	Athletic/Activities Director
Anthony Ragona	Assistant Principal
Kai Killam	Dean of Students

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| Larry Shimmin | Area Career Center Director |
| Erin Terstriep | United Township Education Center Director |
| Jennifer Webster | Assistant Principal/Summer School Director |
| Abel Zertuche | Dean of Students |
- g. Approve fifteen (15) extra days for Deborah Holmes as the Perkins Special Populations/Special Projects Coordinator effective the 2015-2016 school year. Her salary, including the extended contract is to be paid from the FY 16 Perkins grant.
 - h. Approve the following department facilitators for \$1,500.00 effective August 3, 2015:

Tina Dunker	Math Department
Scott King	Science Department
Rose Hernandez	Business/FCS/Career & Technical Education Department
Chad Davis	Social Studies Department
Brian Schou	English/Reading Department
Steve Yount	PE/Drivers Ed./Health Department
 - i. Accept resignation from Brian Rohman as English teacher, Musical Director and volunteer assistant Speech Coach effective June 3, 2015.
 - j. Employ Timothy Baldrige (replace Diego Cross) as assistant girls' tennis coach effective August 3, 2015.
 - k. Employ Sarah Peterson (replace Brian Rohman) as English teacher for \$49,473.00 effective August 3, 2015.
 - l. Employ Karri Jo Frank as UTEC/UT English teacher at \$50,837.00 effective August 3, 2015.
 - m. Employ Carie Walker (replace Justin Shiltz) as head varsity girls' basketball coach for \$8,477.00 effective August 3, 2015.
 - n. Approve revised FY 16 retirement incentive for Dave Maccabee reduction from 6% to 5.7%.
 - o. Approve that the current positions of the varsity assistant track coach and the sophomore head track coach be merged into one position. The stipend for the new position of varsity assistant track coach will be the sum of the current two stipends divided equally between the coaches for the girls/boys track teams. (2014-2015: \$3,706.00 and 2015-2016: \$3,743.00)

MOTION by Larry Morgensen and second by Don Sproul to approve the classified and certified personnel recommendations as presented. A roll call vote was called with all members present voting aye. No nay votes were cast and the motion was carried.

- 22. Approve Partial Release of Past Closed Session Minutes from July 2014 through December 2014 as Recommended**

MOTION by Sue Ickes and second by Harry Arvanis to approve the partial release of past closed session minutes from July 2014 through December 2014 as recommended. A roll call vote was called with all members present voting aye. No nay votes were cast and the motion was carried.

- 23. Freedom of Information Act Requests**

There was one FOIA request since the last board meeting. It was responded to in a timely and appropriate manner.

- 24. Other Matters**

Dr. Morrow asked for input on schoolboard.net; the contract is up at the end of June. They have recently created a new platform and Judith has been having difficulty with the transfer of information. Options are to review other software for board packets, use email to send board packets or continue with paper packets. Further research will be done on the options.

Dr. Morrow asked for feedback on graduation. Rock Island has contacted Mr. Johnson for the graduation date for next year.

25. Adjourn

MOTION by Larry Morgensen and second by Sue Ickes to adjourn. A voice vote was called with all members present voting aye. No nay votes were cast and the motion was carried. (Time: 8:02 p.m.)

Janice C. Allison, Vice President

Wendy Verschoore, Secretary