

**UNITED TOWNSHIP HIGH SCHOOL DISTRICT 30
BOARD OF EDUCATION**

July 13, 2015

1. Call to Order / Roll Call

President Susan Koska called the regular meeting of the United Township High School District 30 Board of Education to order at 6:00 p.m. in the Administrative Center board room, East Moline, Illinois.

Board members present: Janice Allison, Dr. Harry Arvanis, Susan Koska, Larry Morgensen and Don Sproul

Board members absent: Sue Ickes and Wendy Verschoore (arrived at 6:17 p.m.)

Administrators present: Dr. Jay Morrow, Tracy DeClerk and Carl Johnson

Other administrators present: Shannon Miller

Recording secretary: Judith Gilbert

2. Consent Calendar

- a. Approval of Minutes
 - 1) June 8, 2015 regular session
 - 2) June 8, 2015 executive session
- b. Approval of Bills
- c. Approval of Treasurer's Report
 - 1) District Financial Report
 - 2) ACC Activity Account Report
 - 3) HS Activity Account Report
 - 4) HS Activity Account Report – Money Market
 - 5) Booster Club Financials
 - 6) Cafeteria Report
- d. Approval of Board Policy Changes
 - 1) 3:40 General School Administration (Superintendent)
 - 2) 3:50 General School Administration (Administration Personnel Other than the Superintendent)
 - 3) 3:60 General School Administration (Administrative Responsibility of the Building Principal)
 - 4) 5:40 General Personnel (Communicable and Chronic Infectious Disease)
 - 5) 5:120 General Personnel (Ethics and Conduct)
 - 6) 5:180 General Personnel (Temporary Illness of Temporary Incapacity)
 - 7) 5:270 Educational Support Personnel (Employment At-Will, Compensation and Assignment)
 - 8) 5:290 Educational Support Personnel (Employment, Termination and Suspensions)
 - 9) 5:330 Educational Support Personnel (Sick Days, Vacation, Holidays, and Leaves)
 - 10) 6:15 Instruction (School Accountability)
 - 11) 6:40 Instruction (Curriculum Development)

MOTION by Don Sproul and second by Larry Morgensen to accept the Consent Calendar as presented. A roll call vote was called with all members present voting aye. No nay votes were cast the motion was carried.

3. Hearing of Visitors

None

4. Student/Staff/Community/Program Recognition

None

5. Communications

Dr. Morrow welcomed Shannon Miller, Director of Curriculum/Instruction, to her first official Board meeting.

Dr. Morrow reported thank you notes were received from the following:

- Anita Fagerlind, Special Education
- Janet Belha, Business Office
- Connie Hearn, Bus Driver and
- Dr. Terri VandeWiele, former Assistant Superintendent

6. Old Business

None

7. Administrative Report (Carl Johnson / Shannon Miller)

Mr. Johnson:

- a. gave a UTEC End of Year Report. There were 15 early graduates and 27 June graduates. An average of 3.92 credits was earned by 9th-11th graders. Only three students were dropped as a result of the new attendance policy. At the start of the new school year, there will be 69 UTEC students. Eight students are on target for early graduation and 31 students are on track for June graduation.

Ms. Miller:

- b. requested approval of CP Biology (three teachers), Consumer Education, CP English 4, AP Studio Art and ESL curriculum projects and payments to teachers for the work completed. She reported that three teachers are close to finishing additional curriculum projects.

Mr. Johnson:

- c. reported on the August 6th Welcome Freshman/Orientation "Launch to Succeed" event. He presented the schedule, agenda and unified message for the evening as well as the input received from staff and freshmen for the event. Board members are invited to attend on August 6th.
- d. explained the changes that will be implemented during DEAR time for the new school year and reported on the survey results from the teachers regarding the DEAR time.

Note: Wendy Verschoore arrived at 6:17 p.m.

- e. informed the Board that Student Services and staff will begin utilizing an electronic referral system through Skyward's student management system for attendance and discipline issues. This should eliminate the majority of paper and postage costs of the previous system.
- f. led a discussion about the Final Exam Exemption policy. Enrollment is increasing, but the average daily attendance is decreasing. Post assessment tests are also a factor in the mix. Further input from faculty and administrators will be sought.

8. Comptroller's Report (Tracy DeClerck)

Ms. DeClerck:

- a. requested approval to enter into a three year service contract with DCS Computer Services for Datto Siris2 technology image-based back-up and failed server recovery services. She is recommending the Enterprise 500 Total Solution which includes the purchase of an additional server at a cost of \$7,435. The monthly service cost is \$935 for a total contract cost of \$33,660. This system is more advanced than the district's current technology. It will be paid out of the Tort Fund.
- b. requested permission to hire Kelly and Associates to prepare Amendment #45 for the emergency replacement of the leaking roof at Soule Bowl. The estimated cost of the replacement is \$139,000. Building and Grounds Supervisor Mike Snyder will work with architect Dennis Kelly to prepare the appropriate paperwork, meet with the Regional Superintendent's office for approval and submit the project to ISBE. Funding will come from the HLS Fund and future property tax revenues.
- c. requested permission for Building and Grounds Supervisor Mike Snyder to work with Aspec Environmental Testing and district architect Dennis Kelly to seek bids for asbestos abatement work that has been identified and approved under Health Life Safety Amendment #44. The cost is estimated to be \$550,000 and will be paid out of the HLS Fund. The work will need to be done in phases beginning with the October intersession and finished over winter and spring breaks and in June, if necessary. There is abatement work to be done in the Administrative Center. This will be scheduled over the winter break and the staff will have to be relocated while the project is completed.
- d. requested permission to increase current lunch prices \$.10 to \$2.60 for student paid lunches and \$.10 to \$3.35 for adult paid lunches. The Healthy Hunger-Free Kids Act requires that schools move toward charging paid lunch students a price that is on average equal to the difference between free lunch reimbursement and paid lunch reimbursement. The Act also requires schools to gradually increase their prices over time until they meet the requirement. UTHS' current student paid lunch is \$.20 short of the computed average of \$2.70.

9. Superintendent's Report (Dr. Jay Morrow)

Dr. Morrow:

- a. reviewed recent legislative news.
- b. shared a report on TIF districts within UTHS District 30 and their financial impact on the district.
- c. discussed a change to Board Policy 2:250 School Board – Access to District Public Records. The policy was re-written with regard to FOIA requests. Dr. Morrow and

Tracy DeClerck are the district's FOIA officers. One legal option is allowing oral FOIA requests. Dr. Morrow is recommending that written FOIA requests continue to be required. Most of the district's requests are returned in electronic form. All financial documents that used to be requested are now on the school website under "Compliance Docs."

- d. reported on problems with the schoolboard.net site for Board meetings, documents and archiving. Judith researched five different options and prepared a report with the advantages and disadvantages of them. For the July meeting, Dr. Morrow and Judith used a trial of BoardBook. Judith found BoardBook very easy to use and it can be used with iPads as well. The cost is \$2000 for the year's subscription. They are a partner with IASB. The consensus of the Board was to give BoardBook a one year trial.

10. New Employees' Reception: Monday, August 10, 2015; 5:00-5:45 p.m.; UTHS Cafeteria

11. District Goals / Community Meeting

Board members felt that the state of the state made it difficult to make long-term plans at this time. Facility needs identified in the soon to be completed Health/Life/Safety survey and strategic planning will be discussed at the August Board meeting.

12. IASA/IASB/IASBO Annual Conference: November 20-22

- a. Housing at Embassy Suites
- b. Deadline for written registration refund requests: October 21
- c. Friday Workshops (due to Judith by the August Board meeting)

13. Committee Reports

Susan Koska reported the United Education Foundation will be hosting a trivia night on Friday, August 14 at UTHS at 6:00 p.m. Teams are eight players at \$10 per player.

ACTION ITEMS

Blanket Motion

- 14. Approve Curriculum Projects for a Total Amount of \$4500 as Presented
- 15. Approve Disaster Recovery and Back-up Service Contract with DCS Computer Services as Presented
- 16. Approve Work with Architect on HLS Amendments #45 as Requested
- 17. Approve Seeking Bids for Asbestos Abatement Work as Requested
- 18. Approve Increasing Cafeteria Paid Lunch Prices as Recommended
- 19. Adopt Board Policy Change 2:250 as Recommended

MOTION by Janice Allison and second by Wendy Verschoore to adopt agenda items 14 through 19 under the blanket motion as presented. A roll call vote was called with all members present voting aye. No nay votes were cast and the motion was carried.

20. Set Date/Time/Place of Special Meeting for Community Input on District Goals for 2015-2016 School Year

No action was taken at this time.

21. Executive Session

5 ILCS 120/2(c)(1) Personnel to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employee(s) of the district

5 ILCS 120/2(c)(2) Collective Bargaining

MOTION by Larry Morgensen and second by Don Sproul to go into executive session for the topics presented. A roll call vote was called with all members present voting aye. No nay votes were cast and the motion was carried. (Time: 7:54 p.m.)

Note: The Board took a break prior to convening executive session (7:54 – 8:11 p.m.)

22. Return to Executive Session

MOTION by Don Sproul and second by Harry Arvanis to return to open session. A voice vote was called with all members present voting aye. No nay votes were cast and the motion was carried. (Time: 8:53 p.m.)

23. Personnel Recommendations

The following classified personnel recommendations were presented for approval:

1. Approve the following 2015-2016 Substitute Hourly Rates:

Office Occupation Students under 18 years of age	\$7.75
Adults (18 years of age and above)	\$8.25
Registration Workers	\$7.75
Secretary	\$10.00
Student Supervisor (Hall Monitor)	\$8.25
Paraprofessional	\$8.50
Cafeteria Worker	\$8.25
Bus Driver	\$12.00
Clinical Nurse (Voc. Ed.)	\$10.25
Custodian	\$10.00
Nurse	\$13.00
Maintenance	\$17.64

2. Approve the following job classifications not included in the UTEA contract:

Job Title	2015-2016 Hourly Rates
Booster Concessions Manager	\$13.00
Part-time Building/Grounds	\$10.00
Part-time Bus Monitor	\$10.25
Traffic/Lunch Control Officers	\$35.00
Game Labor Rates	See below at end of Classified recommendations

3. Reassign Sally Way (replace Connie Hearn) from a sub bus driver/bus monitor to a regular bus driver at \$14.05 per hour effective August 3, 2015.
4. Reassign Candice Aguilar (replace Bob Pearson) from a sub bus driver/bus monitor to a regular bus driver at \$14.05 per hour effective August 3, 2015.
5. Approve to change start date for Kevin Mayberry as a substitute custodian from May 18, 2015 to June 24, 2015.
6. Employ Denise Eilers as a part-time Health Paraprofessional for the 2015-2016 school year at \$25.61 per hour. Tentative plans are for Denise to serve as a clinical instructor for the dual credit Medical Terminology portion of ECHO II, on an average of two days per week and two hours per day.
7. Approve Scott Ringberg as Food Services Supervisor at \$25.00 per hour, until his official start date of July 20, 2015 for a maximum of 40 hours.
8. Approve William Marshall as a Food Services consultant at \$25.00 per hour.
9. Approve to change George Percak-Dennett's summer school pay to 1 session Special Resources for \$1,500 (\$50 per day) ending on July 6, 2015.
10. Employ Christopher Larsen (replace David Robinson) as Special Education Paraprofessional at \$17.94 per hour (entry level) effective August 3, 2015.
11. Approve Deb Hancock as a Payroll consultant at \$50.00 per hour limited to 100 hours for FY 16.
12. Place Employee #737364 on unpaid administrative leave effective July 14, 2015 until next scheduled Board of Education meeting.

Game Labor Rates
2015-2016

Level	Ticket Seller	Ticket Taker	Crowd Control	Parking Attendant	Game Announcer	Official Timer	Scorer	Football Chain
Basketball Varsity & Soph	\$33	\$33	\$33	\$25	\$44	\$44	\$44	
Basketball Freshman						\$26	\$26	
Football Varsity & Soph	\$33	\$33	\$33	\$25	\$44	\$44	\$44	\$25.00 x 4
Football Freshman	\$26					\$26	\$26	\$25.00 x 4
Soccer Varsity	\$33							
Wrestling Varsity & JV	\$33				\$40	\$40	\$40	

Volleyball Varsity	\$13		\$33		\$33	\$15	\$13	
Volleyball Sophomore	\$13					\$15	\$13	
Volleyball Freshman	\$13					\$15	\$13	
Volleyball Invite (per day worked)						\$52	\$52	
Swim	\$33							
Track – Invites	\$33				\$44 / \$55	\$44 / \$55	\$44 / \$55	
Baseball – Tournament	\$33							
Softball – Tournament	\$33							
FLSA Rates		\$11.00/hr.	\$13.89/hr.					

MOTION by Don Sproul and second by Janice Allison to approve the classified personnel recommendations numbers 1 through 12 as presented. A roll call vote was called with all members present voting aye. No nay votes were cast and the motion was carried.

AND

The following certified personnel recommendations were presented for approval:

1. Approve the following miscellaneous personnel pay rates for certified employees:

CATEGORY	2015/2016
Part-time Teachers (regular term) 1/5 x BA/00 (\$34,119 x .20)	\$6,823.80
Summer School Teachers (Hourly)	\$ 25.00
Substitute-UTHS Faculty (per period)	\$ 25.00
Home/Hospital Tutoring	\$ 25.00
Substitute Teachers (full day / 4 or more periods) (Includes TRS)	\$100.00
Substitute Teacher (long term / after 10 days-1/2 semester)	\$110.00
Substitute Teachers (per period / 3 periods or less) (Includes TRS)	\$20.00
Substitute Teacher (1 semester or more) (BA/00 \$34,119 per year)	pro-rated
After School Detention	\$ 20.00

2. Reinstate and/or employ the following coaches for the 2015-2016 school year:

POSITION	NAME	AMOUNT
Baseball – Varsity Head Coach	Tyson Blaser (new)	\$5,122.00
Baseball – Varsity Assistant	Ben Boore (new)	\$3,615.00
Baseball – Sophomore Coach	Kevin Marner	\$3,871.00
Baseball – Sophomore Assistant (Freshman Coach)	Chris Larson (reassigned)	\$3,615.00
Basketball – Boys Varsity Head Coach	Ryan Webber (new)	\$8,477.00
Basketball - Boys Varsity Assistant	Derek Lindauer (new)	\$4,370.00
Basketball –Boys Sophomore Coach	Justin Shiltz (new)	\$4,880.00
Basketball – Boys Fresh. Coach	Scott Harding (new)	\$3,615.00
Basketball – Boys Fresh. Assistant		\$3,615.00
Basketball – Girls Varsity Head Coach	Carie Walker (new)	\$8,477.00
Basketball – Girls Varsity Assistant	John Alonzo (reassigned)	\$4,370.00
Basketball – Girls Sophomore Coach	Rufus Greer (new)	\$4,880.00
Basketball – Girls Sophomore Assistant		\$4,370.00
Basketball – Girls Freshman Coach		\$3,615.00
Bowling – Head Coach	Sharon Krack	\$2,706.00
Cheerleading – Varsity Football	Georgia Underwood	\$2,129.00
Cheerleading – Varsity Basketball	Georgia Underwood	\$2,648.00
Cheerleading – Soccer	Nicole Roman (new)	\$2,129.00
Cross Country – Boys/Girls Varsity Head Coach	Chris Wallaert	\$3,615.00
Cross Country – Boys/Girls Varsity Assistant	Damon Bautista	\$2,569.00
Driver's Educ./BTW	Brad Burklund Brian Mohr Scott Hunter Mike Patterson Ernest Jack	\$24.92
Equipment Manager	Steve Hughes (new)	\$3,013.00
Football – Varsity Head Coach	Jason Kirby	\$8,477.00
Football – Varsity Assistant	James DuPage	\$4,370.00
Football – Varsity Assistant	Adam Dolk	\$4,370.00
Football – Varsity Assistant		\$4,370.00
Football – Sophomore Coach	George Percak-Dennett	\$4,880.00
Football – Sophomore Assistant	Justin Thies	\$3,615.00
Football – Sophomore Assistant	Greg Wilken	\$3,615.00
Football – Freshman Coach	Mike Ricke	\$3,953.00
Football – Freshman Assistant	Bobby Neal	\$3,615.00
Football – Freshman Assistant	Matthew Woods (new)	\$3,615.00
Golf – Boys Head Coach	Patrick Green	\$2,706.00
Golf – Girls Head Coach		\$2,706.00
Letterman's Club Sponsor	Scott King	\$1,265.00
Soccer – Boys Varsity Head Coach	Philip Weaver	\$5,451.00
Soccer – Boys Varsity Assistant	Tony Davila	\$3,615.00
Soccer – Boys Freshman Coach	Diego Cross	\$3,615.00

Soccer – Girls Varsity Head Coach	Philip Weaver	\$5,451.00
Soccer – Girls Varsity Assistant	Tony Davila	\$3,615.00
Soccer – Girls Freshman Coach	Marcos Moreno	\$3,615.00
Softball – Varsity Head Coach	John Alonzo	\$5,122.00
Softball – Varsity Assistant	Shannon DeLaRosa	\$3,615.00
Softball – Sophomore Coach	Susan Patikowski	\$3,871.00
Softball – Sophomore Assistant	Abby Demory	\$3,615.00
Swimming – Boys Varsity Head Coach	Dave Busch	\$5,451.00
Swimming – Boys Varsity Assistant	Alan Dassow	\$2,733.00
Swimming – Girls Varsity Head Coach	Dave Busch	\$5,451.00
Swimming – Girls Varsity Assistant	Alan Dassow	\$2,733.00
Tennis – Boys Varsity Head Coach	Rick Mellinger	\$3,875.00
Tennis – Boys Varsity Assistant	Diego Cross	\$2,679.00
Tennis – Girls Varsity Head Coach	Dwayne Brothers (new)	\$3,875.00
Tennis – Girls Varsity Assistant	Timothy Baldrige (new)	\$2,679.00
Ticket Manager	Chris VanSpeybroeck	\$6,654.00
Track – Boys Varsity Head Coach	Evan Holschbach	\$5,451.00
Track – Boys Varsity Assistant	Christopher Wallaert	\$3,743.00
Track – Boys Varsity Assistant	Chris Palmer	\$3,743.00
Track – Girls Varsity Head Coach	Damon Bautista	\$5,451.00
Track – Girls Varsity Assistant	DeMykhal Teague	\$3,743.00
Track – Girls Varsity Assistant	Tyler Vens	\$3,743.00
Volleyball – Varsity Head Coach	Carie Walker	\$5,451.00
Volleyball – Varsity Assistant Coach	Shelly Murphy	\$3,234.00
Volleyball – Sophomore Coach	Kylie Kuffler	\$3,234.00
Volleyball – Freshman Coach	Alex Mayszak	\$3,234.00
Wrestling – Varsity Head Coach	Lambros Fotos	\$7,453.00
Wrestling – Varsity Assistant	Tanner Schuldt	\$3,746.00
Wrestling – JV Coach		\$4,117.00
Wrestling – JV Assistant	Kevin Wetherell	\$3,746.00
Wrestlerettes	Jessica Rennison	\$1,424.00
Music – Band	David Maccabee	\$8,338.00
Music – Assistant Marching Band		\$2,319.00
Music – Assistant Marching Band	Kathryn Lyphout	\$1,656.00
Music-Concert/Pep Band Assistant	Juliet Minard	\$395.00
Music – Choir	Juliet Minard	\$2,856.00
National Honor Society Sponsor	Heather Monson	\$441.00
Key Newspaper Advisor	Brian Schou	\$4,370.00
Publications – Skyline	Arthur Wyckoff	\$5,044.00
Speech – Coordinator		\$1,265.00
Speech – Group Interpretation		\$1,038.00
Speech – Coach		\$3,413.00
Speech – Debate		\$2,272.00
Student Council - Head	Abby Demory	\$4,500.00
Student Council – Assistant	Rose Hernandez	\$3,500.00
Theater – 1 st Semester Play Director	Sheila Ahuja	\$1,545.00
Theater – 1 st Semester Play Tech Director		\$844.00
Theater – Musical Director		\$1,825.00
Theater – Musical Tech. Director		\$844.00

Theater – Musical Orchestra Dir		\$1,314.00
Theater – Musical Choreographer	Dianna McKune	\$844.00
Theater – 2 nd Semester Play Director	Sheila Ahuja	\$1,545.00
Theater – 2 nd Semester Play Tech Dir		\$844.00
UT-TV Coordinator		\$3,000.00
Prom Coordinator	Morgan Enburg	\$416.00

3. Accept resignation from Sara Bertelsen as a Science teacher effective June 3, 2015.
4. Employ Molly Reick (replace Sara Bertelsen) as a Science Teacher for \$35,825.00 effective August 3, 2015.
5. Accept resignation from David Maccabee as orchestra director effective the end of the 2014-2015 school year.
6. Employ Karri Jo Frank as a long-term 1st semester UTEC/UT English substitute for \$16,211.00 (pro-rated 86 days), August 3, 2015 – December 18, 2015.
7. Sixth assignments and extra contracts for the 1st semester of the 2015-2016 school year:

Teacher	1st Semester Salary	6th or 7th Assignment/Duty
Austin, Darla	\$2,500.00	6 th Assignment
Blome, Amy	\$2,500.00	6 th Assignment
Bramer, Jaime	\$2,500.00	6 th Assignment
Brooks, Michael	\$2,500.00	6 th Assignment
Bunner, Keegan	\$2,500.00	6 th Assignment
Burklund, Brad	\$2,500.00	6 th Assignment – Dr. Ed . Coord.
Burmahl, Scott	\$2,500.00	6 th Assignment
Cantu-Torres, Sandra	\$2,500.00	6 th Assignment
Clearman, Chelsea	\$2,500.00	6 th Assignment
Durbin, Derek	\$2,500.00	6 th Assignment
Enburg, Morgan	\$2,500.00	6 th Assignment
Feller, Bob	\$2,500.00	6 th Assignment
Golding, Carla	\$2,500.00	6 th Assignment
Green, Natalie	\$2,500.00	6 th Assignment
Greer, Doug	\$2,500.00	6 th Assignment
Greer, Doug	\$1,500.00	Resource Room
Haas, Krista	\$2,500.00	6 th Assignment
Hood, James	\$2,500.00	6 th Assignment
Howard, Yolanda	\$5,000.00	6 th & 7 th Assignment
Kave, Scott	\$2,500.00	6 th Assignment
Ketner, Joseph	\$2,500.00	6 th Assignment
King, Scott	\$2,500.00	6 th Assignment
King, William	\$2,500.00	6 th Assignment
Lawson, Kim	\$2,500.00	6 th Assignment
Licko, Nancy	\$2,500.00	6 th Assignment
Mackel-Lingner, Carol	\$2,500.00	6 th Assignment
Markin, Diane	\$2,500.00	6 th Assignment
Marnar, Kevin	\$2,500.00	6 th Assignment

McCormick, John	\$2,500.00	6 th Assignment
McGreer, Kelsey	\$2,500.00	6 th Assignment
Mellor, Rhonda	\$2,500.00	6 th Assignment
Minard, Juliet	\$2,500.00	6 th Assignment
Nevenhoven, Jon	\$2,500.00	6 th Assignment
Nussear, Patrice	\$2,500.00	6 th Assignment
Petersen, Brian	\$2,500.00	6 th Assignment
Shattuck, Heather	\$2,500.00	6 th Assignment
Stone, Bryan	\$2,500.00	6 th Assignment
VanBlaricome, Tom	\$2,500.00	6 th Assignment
Webber, Ryan	\$500.00	Cafeteria Duty
Yount, Steve	\$2,500.00	6 th Assignment
Zabransky, Derek	\$2,500.00	6 th Assignment

MOTION by Larry Morgensen and second by Janice Allison to approve the certified personnel recommendations as presented. A roll call vote was called and recorded as follows:

Aye: Allison, Arvanis, Koska, Morgensen, Verschoore

Abstain: Sproul

Nay: None

The motion was carried.

24. Freedom of Information Requests

There have been no FOIA requests since the last board meeting.

25. Other Matters

None

26. Adjourn

There being no other business brought before the Board, the meeting was adjourned by acclimation. (Time: 8:55 p.m.)

Susan M. Koska, President

Wendy Verschoore, Secretary