

# UNITED TOWNSHIP HIGH SCHOOL DISTRICT #30

*"Achieving Excellence Together"*

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1275 Avenue of the Cities  
East Moline IL 61244-4145  
Phone: 309.752.1605  
<http://uths.net>

Jay C. Morrow, Ed.D., Superintendent

## FREEDOM OF INFORMATION 2016-2017

A brief description of our public body is as follows:

1. United Township High School is a comprehensive high school district committed to meeting the educational needs of students from a wide variety of ethnic, racial, economic and social backgrounds. To fulfill its commitment, the school provides a wide range of possibilities for acceleration, enrichment, and development of remediation. Limited only by individual aspirations, skills and abilities, students have opportunities to build basic communication and computations skills in order to become productive employees; prepare for vocations in a rapidly changing technological society; and develop skills and understandings required for success in colleges and universities. The ultimate mission of the school is to foster excellence in terms of academic achievement, growth in vocational abilities, development of social skills and appropriate attitudes of citizenship, and accomplishment in co-curricular activities. As it assumes these responsibilities, the school recognizes that the members of the communities it serves are equal partners in this enterprise and that together they share a responsibility for defining the needs of students and determining how the resources off the district are to be employed on behalf of young people.
2. An organizational chart is attached.
3. The proposed operating budget for FY17 is \$20,487,686.
4. The District office is located at: 1275 Avenue of the Cities, East Moline IL 61244
5. UTHS has the following number of employees:
  - a. Full time 179
  - b. Part-time 41
6. The United Township High School District 30 Board of Education exercises control over our policies and procedures. This Board meets once a month on the second Monday of each month at 6:00 p.m. in the UTHS Administrative Center board room. Dates and times are subject to change if necessary. Special or continued meetings may be called if necessary. For the most recent information, please visit our website at <http://uths.net>.

Board of Education members are:

Janice C. Allison  
Dr. Harry Arvanis, Vice-President  
Sue Ickes, President  
Susan M. Koska  
Larry Morgensen  
Donald J. Sproul  
Wendy Verschoore, Secretary

7. We are required to report and be answerable for our operations to the District 30 Board of Education and the Illinois State Board of Education, Springfield, IL.
8. You may request the information and the records available to the public in the following manner:
  - a. Direct your request, in writing, to:

Dr. Jay C. Morrow, Superintendent/FOIA Officer  
or  
Ms. Tracy DeClerck, Comptroller/FOIA Officer  
United Township High School District 30  
1275 Avenue of Cities, East Moline IL 61244

- b. Be specific when describing the records requested to be disclosed for inspection or to be copied.
  - c. Reimburse the school district its actual costs for reproducing the records at a cost of \$0.25 per page, after the first fifty (50) pages, in advance of duplication.

NOTE: Items shall not be removed from the school for copying purposes.

9. The office will respond to a written request in a timely manner.
10. Records may be inspected or copied. If inspected, a UTHS employee must be present throughout the inspection.
11. The place and times where the records will be available are

United Township High School Administrative Center  
1275 Avenue of the Cities, East Moline IL 61244  
8:00 am – 3:00 pm

(Aug 2016)

**UNITED TOWNSHIP HIGH SCHOOL DISTRICT 30  
ORGANIZATIONAL FLOW**

